



Manor Primary School

ADMISSIONS PROCEDURE

A completed application form is required along with documents listed on page 4 of the application form. There will be an application fee of DHS 800 when submitting your application. This application fee is to cover administration costs and is non-refundable. An entry assessment is not always required and this decision is made by the Headteacher based on the application information and previous school reports. Manor Primary School is a school for English Speaking pupils. We do not teach English as a second language.

Admission to Foundation Stage

Applications to Foundation 1 and 2 are accepted throughout the year providing there are available places. Pupils are eligible for admission if they have reached 3 years old by December of that year. If an applicant is bi-lingual or their first language is not English then they will be assessed and an offer of a place will depend on the results of the assessment. Foundation pupils must be toilet trained before commencing school.

Admission Year 1 – Year 6

Applications are accepted throughout the year. Applicants coming from both within Dubai and outside of Dubai can be admitted up to the 3rd term providing a place is available. Admission decisions are made on the basis of the previous school report, and, if necessary, a placement assessment. If a place is offered to applicants coming from outside Dubai it is on condition of submission of a satisfactory Transfer Certificate for registration with the KHDA. A sample of this letter is included in the application pack. If the applicant is transferring from a school within Dubai then the transfer is done electronically so a certificate is not required. Please note that there is a 45-day grace period to register your child if coming from abroad with the main sponsor and child's Emirates ID cards.

Manor Primary School has a limited number of places for pupils who may require general learning support. These places fill very quickly and a pupil will only be admitted if it is ascertained that the school can provide the supportive environment in which he or she can succeed.

Note

Manor Primary School's ethos is such that the school is coeducational and caters to a wide ability range. Its admission policy will, therefore, reflect this ethos by maintaining a balance of both gender and ability in those places offered.

Applicants who have siblings attending Manor Primary School will be given priority in a waiting list situation but their applications will follow the same admissions procedure outlined above. This will also apply to Year 6 pupils hoping to join The English College, they will be given priority on the waiting list but their applications will be subject to ECs admissions procedure.